



# VASCON

## Vascon Engineers Ltd.

CIN: L70100PN1986PLC175750

**Registered Office:** Vascon Weikfield Chambers, Behind Hotel Novotel,  
Opposite Hyatt Hotel, Pune Nagar Road, Pune-411014

**Phone:** +91-20-30562200, **Fax:** +91-20-30562600

**Email address:** [compliance.officer@vascon.com](mailto:compliance.officer@vascon.com), **Website:** [www.vascon.com](http://www.vascon.com)

### POSTAL BALLOT FORM

Sr. No.

1. Name(s) and Registered Address of the Sole / first named Member (IN BLOCK LETTERS)	:	
2. Name of the Joint holder, if any.	:	
3. Folio No./ DP ID & Client ID No.	:	
4. Number of equity shares held	:	

I/We hereby exercise my/our vote in respect of the following resolution to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated January 18, 2019 issued by the Company, by conveying my/our assent or dissent to the said resolution by placing the tick (✓) mark at the appropriate box below:

Item No.	Description of Resolution	Number of equity shares held by me / us	I/We assent (agree) to the resolution (FOR)	I/We dissent (disagree) to the resolution (AGAINST)
1	Variation of terms of Vascon Engineers Limited Employees Stock Option Scheme 2017 (ESOP 2017) Re-pricing of Stock Option Granted to employees who are entitled to participate in the Scheme			

Place:

Date:

\_\_\_\_\_  
Signature of the Member(s)

#### Particulars for e-voting

Members opting to vote through e-voting, instead of voting through the Postal Ballot Form, may access the e-voting facility through the web link: <https://evoting.karvy.com>. Particulars for e-voting are as under:

E-Voting Event Number (EVEN)	User ID	Password

Note: Please read the instructions given overleaf carefully before exercising your vote.

Facility to exercise vote(s) by means of Postal Ballot, including voting through e-voting will be available during the following period:

Commencement of voting	End of voting
From 9:00 a.m. on Tuesday, February 12, 2019	Up to 5:00 p.m. on Thursday, March 14, 2019

The voting will not be allowed beyond 5:00 p.m. (IST) on **Thursday, March 14, 2019** and the e-voting shall be disabled by Karvy upon expiry of the aforesaid date and time.

E-voting is optional. The detailed procedure in this regard is enumerated in the Notes to the Postal Ballot Notice.

P.T.O

## INSTRUCTIONS FOR VOTING BY PHYSICAL MODE

- I. A Member desiring to exercise vote by postal ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the attached postage pre-paid self-addressed business reply envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form, if sent by courier or by registered/speed post at the expenses of the registered Member will also be accepted.
- II. The postage pre-paid self-addressed business reply envelope provided along with the physical copy of the Postal Ballot documents, bears the address of the Scrutinizer appointed by the Board of Directors of the Company.
- III. This Postal Ballot Form should be completed and signed by the Member as per the specimen signature registered with the Registrar & Share Transfer Agent, or the Depository Participant. In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence, by the next named joint Member.
- IV. In the case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of power of attorney/board resolution / authority letter together with the specimen signature(s) of the duly authorized signatories. If the same is / are already registered with the Registrar & Share Transfer Agent, please quote the registration no. beneath the signature.
- V. A member may sign the Postal Ballot Form through an attorney appointed specifically for this purpose, in which case a notarized and attested power-of-attorney should be attached to the form.
- VI. There will be only one Postal Ballot Form for every Folio No./ DP ID & Client ID irrespective of number of joint holders.
- VII. The votes should be cast either in favour or against by putting the tick ( ✓ ) mark in the column provided for assent or dissent.
- VIII. Postal Ballot Form bearing tick marks in both the columns for the same shares will render the Ballot Form invalid.
- IX. Incomplete, unsigned, incorrect, improperly or incorrectly tick-marked, defaced or mutilated Postal Ballot Forms will be rejected.
- X. Duly completed Postal Ballot Form should reach the Scrutinizer not later than 5.00 p.m. on **Thursday, March 14, 2019**.
- XI. Postal Ballot Form received after this date and time will be strictly treated as if the reply from the Member has not been received.
- XII. Voting rights shall be reckoned on the number of shares registered in the name of the Members as on **Friday, February 01, 2019** in terms of the Companies (Management and Administration) Rules, 2014, as amended.
- XIII. In case a member is desirous of obtaining a duplicate Postal Ballot Form, he or she may send an e-mail to [evoting@karvy.com](mailto:evoting@karvy.com). The Postal Ballot Form can also be downloaded from the link – [www.vascon.com/investors](http://www.vascon.com/investors) services.
- XIV. The exercise of vote through Postal Ballot is not permitted through a proxy.
- XV. The Scrutinizer's decision on the validity of the Postal Ballot Form would be final and binding on the Company and all the Members.
- XVI. Members are requested not to send any other paper / documents along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed business reply envelope. If sent, such paper / document would not be acted upon. They are also requested not to write anything on the Postal Ballot Form except giving their assent or dissent and putting their signature.
- XVI. The consolidated results of e-voting and through postal ballot will be displayed at the registered office and corporate office of the Company and uploaded on the Company's website [www.vascon.com](http://www.vascon.com) and website of Karvy, <https://evoting.karvy.com>, for the information of the Members and communicated to the Stock Exchanges where the Company's shares are listed, in accordance with the relevant provisions of applicable law.